

Dear Parent/Carer,

It's been three weeks since we started national lockdown, introduced by the Government to protect us against the spread of Coronavirus. I understand the difficulties this has presented but hope that you are settling well into a new routine. We've all faced huge challenges personally and professionally and yet, I hope you'll agree, there have been many heart-warming moments to come out of this crisis where community spirit has been at its strongest. I have been continually impressed by the dedication and commitment of our staff at the City Academy who have worked hard to ensure that they contribute to the best of their ability to the new working ways of the schools.

Throughout the past week colleagues have attempted to contact all parents and carers to confirm how students will continue to learn from home during this period of school closure. Now that this information has been collated, I thought it important to clarify our expectations for home learning over the coming weeks. In these unprecedented times we understand that, for many of our students, formal education may not always be the top priority, and we agree that there are many other aspects of life that may be more significant. To this effect, I have enclosed a schedule that you may wish to use with your child, based on the programme of study they follow at the Academy. I have designed this schedule to assist you with encouraging your child to study in a way which fits with your individual circumstances. At this time, more than ever, it is important that we look after our well-being, so please do only use this as a guide, however I would ask that English and Maths work are prioritised, as well as students reading for twenty minutes a day.

Please also find enclosed:

- Instructions for students to log in to the home learning website,
- Instructions for students to access their email accounts,
- Instructions for how students should open an online word document to share their completed work with their teachers,
- A guide to accessing the various online platforms different subjects are using during the school closure.

If students have any issues with passwords for these programmes, they should contact either their learning facilitator or their subject teacher over email who will be able to help.

Finally, we are very pleased to be able to support families who meet the criteria for critical key working by accommodating their children alongside vulnerable pupils at school. We are extremely grateful to the staff who have volunteered to supervise the children in the last few weeks and to those who will be in over the coming weeks to maintain this provision. We are sure you will join us in extending our sincere thanks to all key workers – those who are treating our ill and vulnerable community members and those who are working hard to keep society functioning in various ways such as by providing food, making essential deliveries or cleaning services for example.

Stay safe,

Jon Angell

Pride, Grit and Team Spirit

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English (reading)

To access Accelerated Reader at home (years 7, 8 and 9):

<https://ukhosted90.renlearn.co.uk/2233055/>

Website to access free books online: <https://readon.myon.co.uk>

City Academy Independent Reading Guide and Resources: <http://cityacademy.bristol.sch.uk/wp-content/uploads/Independent-Reading-Guidance-and-Resources-.pdf>

Maths (all maths work is set here)

Please go to <https://vle.mathswatch.co.uk/vle/>

Username:

Year 7 19 surname (with a capital first letter), then their first initial (in a capital) @cab

Year 8 18 surname (with a capital first letter), then their first initial (in a capital) @cab

Year 9 17 surname (with a capital first letter), then their first initial (in a capital) @cab

Year 10 16 surname (with a capital first letter), then their first initial (in a capital) @cab

Year 11 15 surname (with a capital first letter), then their first initial (in a capital) @cab

For example a year 7 student called John Doe – his login would be 19DoeJ@cab

Password: Bristol

Tassomai (Supplementary Science)

Please go to <https://app.tassomai.com/login> Students have set up their own account. If for any reason they have not yet set up an account:

- 1.Go to www.tassomai.com
- 2.Select 'Sign In' from the top right hand corner of the page
- 3.Click 'Register with a code'

Enter your unique school code: NUB4WT49

Choose the correct class from the dropdown menu.


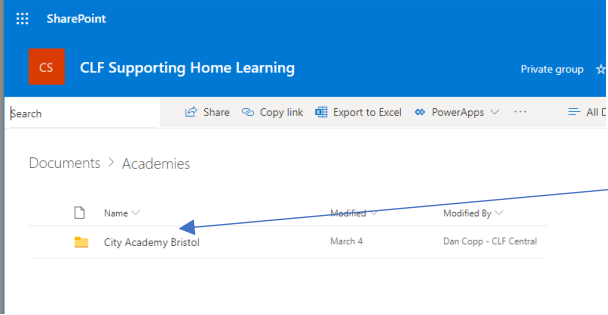
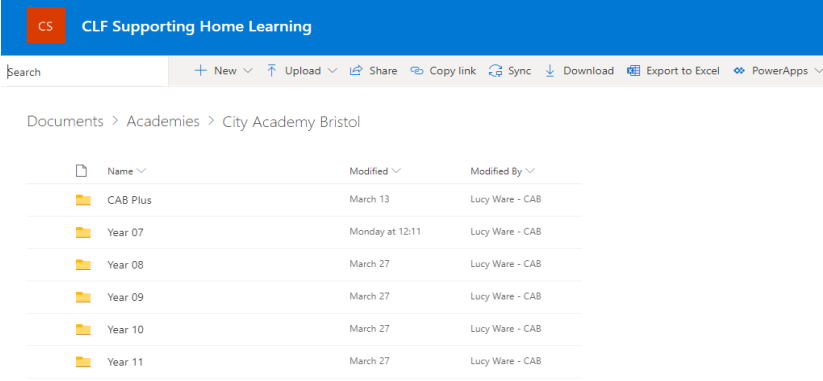
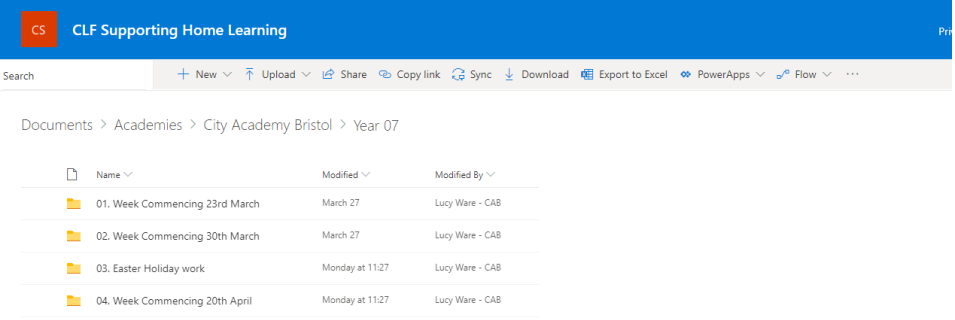
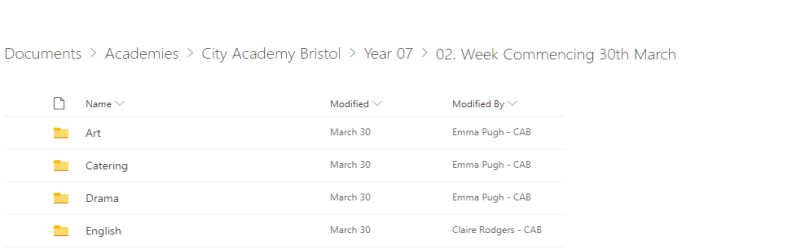
- 5.Select a password. If you have forgotten your password, try the word 'bristol'

If they need to reset their email or password they can email either nafeesa.malik@clf.uk or rahul.patel@clf.uk



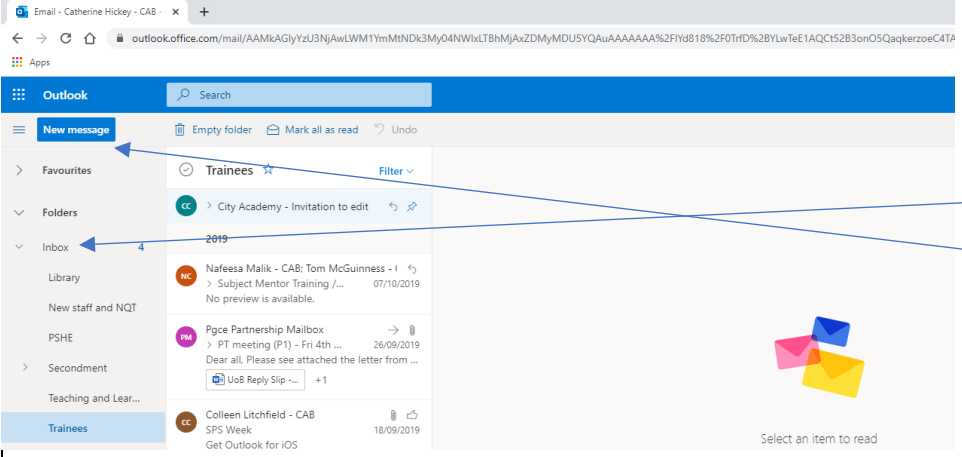
Seneca Learning (English, History, Geography, Business – supplementary work)

Please go to <https://senecalearning.com> Students have set up their own account. Students then click on 'classes' and put in the class code that their teacher has given them. If they do not know their class code, they can email their teacher to provide them the class code.



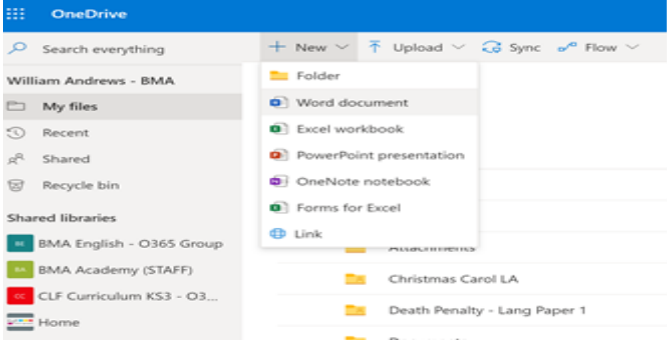
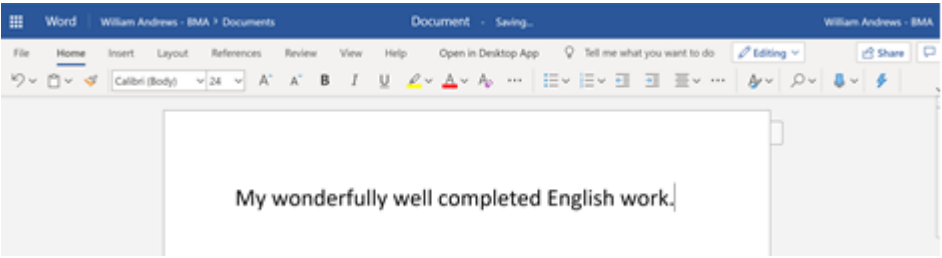
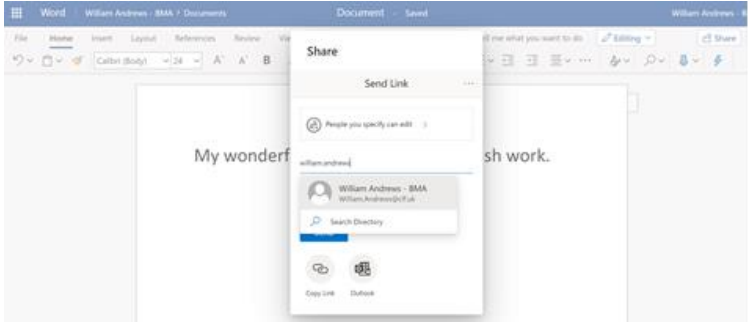
Below is a guide to logging in to the home learning website

Step	Screen Shot	Description
1		<ul style="list-style-type: none"> Go to the login area for students on the City Academy Website https://navigator.clf.uk/cab/students/ Click on the Office 365 app Click on CLF home learning
2		<ul style="list-style-type: none"> Click on City Academy Bristol.
3		<ul style="list-style-type: none"> Choose your year group from the list and click on it.
4		<ul style="list-style-type: none"> Click on the week it currently is.
5		<ul style="list-style-type: none"> Click on the subject you will be working on. This will take you to all of the work for that week.

Below is a guide to opening your emails

Step	Screen Shot	Description
1		<ul style="list-style-type: none"> Go to the login area for students on the City Academy Website https://navigator.clf.uk/cab/students/ Click on the Office 365 app.
2		<ul style="list-style-type: none"> Click on Outlook.
3		<ul style="list-style-type: none"> To read your emails select 'inbox' To send an email select 'new message'

Below is a guide to creating an online word document and how to share it with your teacher.

Step	Screen Shot	Description
1		<ul style="list-style-type: none"> • Go to the login area for students on the City Academy Website. • Click on the Office 365 app.
2		<ul style="list-style-type: none"> • Click on OneDrive.
3		<ul style="list-style-type: none"> • Click on 'New' in the top left-hand corner of the screen. • Select word document.
4		<ul style="list-style-type: none"> • Do your work; it saves automatically. You can check this on the top bar of the document. • Once completed, click the share button in the top right-hand corner.
5		<ul style="list-style-type: none"> • Type the name of the teacher that you want to share your work with. This could be a first or a second name. • Add a short message to your teacher if you need to. • Click 'send' and your teacher will receive a live link to your masterfully created work.

Timetabling Home Learning

The timetables below reflect the amount of time that would have been spent on each subject during a typical Academy week. The schedule has been designed to assist you with encouraging your child to study in a way which fits with your individual circumstances. At this time, more than ever, it is important that we look after our well-being, so please do only use this as a guide, however I would ask that English and Maths work are prioritised, as well as students reading for twenty minutes a day.

It is important that, where possible, students check their emails several times a week.

Year 7 and 8

	Monday	Tuesday	Wednesday	Thursday	Friday
9 - 10	English	English	English	English	English
10 - 11	Maths	Maths	Maths	Maths	Maths
11.30- 12.30	Science	Geography	Computer Science	Art	Seneca
12.30 – 1.30	Science	History	Spanish	Music	Tassomai
2 – 3	Science	Religious Education	Spanish	Drama	Learning Family
3 – 3.30	PE Challenge / Reading	PE Challenge / Reading	PE Challenge / Reading	PE Challenge / Reading	PE Challenge / Reading

Year 9 and 10

	Monday	Tuesday	Wednesday	Thursday	Friday
9 – 10	English	English	English	English	English
10 - 11	Maths	Maths	Maths	Maths	Maths
11.30 – 12.30	Science	Science	Science	Science	Science
12.30 – 1.30	CS / Languages	Geography / History	Religious Education	Option	Learning Family
2- 3	CS / Languages	Geography / History	Religious Education	Option	Self-study
3 – 3.30	PE Challenge / Reading	PE Challenge / Reading	PE Challenge / Reading	PE Challenge / Reading	PE Challenge / Reading